

# Agenda

Elmbridge  
Local Committee

**We welcome you to  
Elmbridge Local Committee**  
Your Councillors, Your Community  
and the Issues that Matter to You

## Discussion

Changes to library opening hours

Bus stop clearway Stoke D'Abernon

Responses to Long Ditton petitions

Surrey CC Services	Elmbridge BC Services
Education & Children's Services	Environmental Health
Highways & Parking	Housing
Libraries	Leisure & Recreation
Adult Social Care	Off-Street Parking
Trading Standards	Planning Applications
Waste Disposal	Revenue Collection
Youth Services	Street Cleaning
Countryside	Waste Collection
Passenger Transport	
Strategic & Transport Planning	
Fire & Rescue	
Public Health	



## Venue

**Location:** Council Chamber,  
Elmbridge Civic Centre,  
High Street, Esher, KT10  
9SD

**Date:** Monday, 8 June 2015

**Time:** 4.00 pm



**SURREY**

# You can get involved in the following ways

# Get involved

## ***Write a question***

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

## ***Sign a petition***

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

## **Thank you for coming to the Local Committee meeting**

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: [cheryl.poole@surreycc.gov.uk](mailto:cheryl.poole@surreycc.gov.uk)

Tel: 01372 832606

Website: <http://www.surreycc.gov.uk/elmbridge>



Follow @ElmbridgeLC on Twitter



**SURREY**



### **Surrey County Council Appointed Members**

Mrs Margaret Hicks, Hersham (Chairman)  
Mr Mike Bennison, Hinchley Wood, Claygate & Oxshott (Vice-Chairman)  
Mr Ramon Gray, Weybridge  
Mr Peter Hickman, The Dittons  
Rachael I. Lake, Walton  
Mrs Mary Lewis, Cobham  
Mr Ernest Mallett MBE, West Molesey  
Mr Tony Samuels, Walton South and Oatlands  
Mr Stuart Selleck, East Molesey & Esher

### **Borough Council Appointed Members**

Cllr Nigel Cooper, Molesey East  
Cllr Andrew Davis, Weybridge North  
Cllr Chris Elmer, Walton South  
Cllr Brian Fairclough, St George's Hill  
Cllr Jan Fuller, Oxshott and Stoke D'Abernon  
Cllr Neil J Luxton, Walton Central  
Cllr Dorothy Mitchell, Cobham and Downside  
Cllr John O'Reilly, Hersham South  
Cllr Peter Szanto, Molesey East

Chief Executive  
**David McNulty**

			
Mrs Margaret Hicks (Chairman)  Hersham	Mr Michael Bennison (Vice-Chairman)  Hinchley Wood, Claygate & Oxshott	Mr Ramon Gray  Weybridge	Mr Peter Hickman  The Dittons
			
Rachael I Lake  Walton	Mrs Mary Lewis  Cobham	Mr Ernest Mallett MBE West Molesey	Mr Tony Samuels  Walton South & Oatlands
	 <b>SURREY</b> <small>COUNTY COUNCIL</small>  <b>Local Committee (ELMBRIDGE)</b>  <b>County Councillors 2013-17</b>		
Mr Stuart Selleck  East Molesey & Esher			

For councillor contact details, please contact Cheryl Poole, Community Partnership and Committee Officer ([cheryl.poole@surreycc.gov.uk](mailto:cheryl.poole@surreycc.gov.uk)/ 01372 832606) or visit [www.surreycc.gov.uk/elmbridge](http://www.surreycc.gov.uk/elmbridge)

			
Cllr Nigel Cooper Molesey East	Cllr Andrew Davis Weybridge North	Cllr Chris J Elmer Walton South	Cllr Brian Fairclough St George's Hill
			
Cllr Jan Fuller Oxshott & Stoke D'Abernon	Cllr Neil J Luxton Walton Central	Cllr Dorothy Mitchell Cobham & Downside	Cllr John O'Reilly Hersham South
	 <p><b>Local Committee (ELMBRIDGE)</b></p> <p><b>Borough Council Co-optees 2015-16</b></p>		
Cllr Peter Szanto Molesey East			

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**If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Cheryl Poole, Community Partnership & Committee Officer on 01372 832606 or write to the Community Partnerships Team at Elmbridge Civic Centre, High Street, Esher, KT10 9SD or [cheryl.poole@surreycc.gov.uk](mailto:cheryl.poole@surreycc.gov.uk)**

**This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.**

#### **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*

***Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.***

***Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.***

*If you have any queries regarding this, please contact the representative of **Community Partnerships Team** at the meeting.*

**1 APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN TO ELMBRIDGE LOCAL COMMITTEE**

To note that Council has appointed Mrs Margaret Hicks as the Chairman and Mr Mike Bennison as the Vice Chairman of the Elmbridge Local Committee.

**2 APPOINTMENT OF ELMBRIDGE BOROUGH COUNCIL CO-OPTED MEMBERS**

To note that Elmbridge Borough Council has nominated nine Borough Councillors, giving equal representation to the Surrey County Councillors, to serve on the Local Committee for the municipal year 2015/16.

**3 APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

**4 MINUTES OF PREVIOUS MEETING**

(Pages 1 - 24)

To approve the Minutes of the previous meeting as a correct record.

**5 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

**6 CHAIRMAN'S ANNOUNCEMENTS WITH ANNUAL REPORT (FOR INFORMATION)**

(Pages 25 - 28)

The Chairman will make any announcements and the annual report, which provides a short summary of the work of the Elmbridge Local Committee for the year 2014/15, will be presented.

**7 PUBLIC QUESTION TIME**

To answer any questions from residents or businesses within the Elmbridge Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon four working days before the meeting.

## **8 MEMBER QUESTION TIME**

To receive any written questions from Members under Standing Order 47.

## **9 PETITIONS**

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by e-mail to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

No petitions were received.

### **9a PETITION RESPONSE: JOLLY BOATMAN DEVELOPMENT (EXECUTIVE FUNCTION)** (Pages 29 - 32)

This report updates Members following a petition by Mr Tony Nockles requesting that the safety audit approved at the February 2014 meeting of this Committee, be carried out again, and be more far reaching.

### **9b PETITION RESPONSE: TRAFFIC CALMING MEASURES EWELL ROAD, LONG DITTON (EXECUTIVE FUNCTION)** (Pages 33 - 36)

This report updates Members following the petition by Sarah Spence at the February Committee meeting highlighting safety concerns generally along Ewell Road, in the vicinity of Rushett Road.

### **9c PETITION RESPONSE: TREES IN PROSPECT ROAD, LONG DITTON (EXECUTIVE FUNCTION)** (Pages 37 - 40)

This report provides a response to a petition received by the Local Committee in February 2015 calling for new trees to be planted in Prospect Rd to replace those that were removed.

## **10 HIGHWAYS UPDATE (EXECUTIVE FUNCTION)** (Pages 41 - 48)

This report summarises progress with the Local Committee's programme of Highways works for the current Financial Year 2015-16. It also asks for the approval for a new bus stop clearway.

## **11 REVIEW OF COLD WEATHER PLAN AND WINTER SERVICE ARRANGEMENTS (SERVICE MONITORING AND ISSUES OF LOCAL CONCERN)** (Pages 49 - 54)

This report seeks the views of the Local Committee on the delivery of



the Winter Service operations in the 2014/15 season, to feedback into the annual review.

**12 LIBRARY SERVICE REVIEW 2015 (EXECUTIVE FUNCTION)** (Pages 55 - 66)

This report looks at the recently completed Library Service Review focussing on changes to opening hours at Hershams and Cobham libraries.

**13 REPRESENTATION ON OUTSIDE BODIES & TASK GROUPS & COMMUNITY SAFETY BUDGET (EXECUTIVE FUNCTION)** (Pages 67 - 76)

This report seeks to appoint Local Committee Members to outside bodies and task groups for the 2015/16 municipal year and seeks approval for terms of reference for the task groups. It also requests the Local Committee to agree the transfer of the Community Safety budget to the Elmbridge Community and Safety Partnership.

**14 LOCAL COMMITTEE BUDGETS (EXECUTIVE FUNCTION - FOR INFORMATION)** (Pages 77 - 82)

This report provides an update on the projects that have been funded from the Members' Allocation since April 2015 to date.